

## REGULATORY AFFAIRS OFFICER

**Position:** Regulatory Affairs Officer

**Location:** Stockport, United Kingdom

**Role type:** Full-time, Permanent

**Salary:** Competitive Salary - negotiable, dependent on experience

**Package:** Company pension, Health Package, bonus structure

### About Us:

Ascot Pro-G Ltd is a UK-based, privately owned company specialising in the manufacture of formulated pesticide products for sale and distribution in worldwide agricultural, public health and animal health markets. Ascot Pro-G Ltd was formed in 2016 to take over the agrochemical business activities of Ascot International Ltd.

Our mission is to protect the health of crops and people worldwide by providing quality agrochemical products in a sustainable manner. This mission is underpinned by our core values of honesty, reliability, flexibility, capability and most importantly quality.

We are a leading worldwide generic pesticide supplier, offering UK manufactured products. We pride ourselves on our flexibility and can offer a wide range of formulation types, as well as low minimum order quantities. We are proud to offer bespoke formulations to suit your market requirements, all manufactured to the highest quality standards. With over 35 years of experience between them, our team can offer a vast amount of industry, product and market knowledge. Our team can speak multiple languages, allowing us to connect with customers worldwide. Our dynamic in-house regulatory team can offer you full registration support along with data to comply with most regulatory authorities worldwide.

### Brief description

The job will essentially entail identifying data requirements, gathering information, and subsequent dossier preparation for generic agrochemicals; and using these dossiers to manage the submission and approval process in of such products in various international markets, liaising closely with both overseas customers and government regulatory departments. The role will involve working to different regulations and registration procedures throughout the world, allowing the candidate to diversify their knowledge and experience on an international basis.



However, this is not only a registration role, as the successful candidate will also supervise the compliance of other regulatory documentation, and at the same time work cross-functionally to play an important part in the business development. The role will also involve providing a response to incoming requests for the various types of regulatory data. Suitable candidates will initially have or quickly develop an excellent grasp of regulatory processes, and show a good ability to source, extract and use relevant data to compile an extensive product dossier. Strong communication skills and an ability to deal with points of contact on a global scale are necessary. Attention to detail and a regulatory mindset are essential.

Experience of regulatory affairs is not essential to this role, but recent graduates with a Chemistry or Biological Sciences-related degree qualification are preferred. Candidates with recent 'A' Level qualifications in Science subjects (Biology & Chemistry) will also be considered. Ongoing training on specific product knowledge will be provided, but it is essential that the candidate has a good level of Chemistry and Biology knowledge, and be able to show experience or ability of scientific writing.

Please see overleaf for job description and key skills required.

## Job Description

- Identifying data requirements for product approvals in various international "target" markets.
- Gathering required data and preparation of product dossiers to comply with regulatory requirements in "target" markets. This will involve working closely with basic producers, contractors, and external consultants.
- Managing submission and approval process for various agrochemicals in overseas markets; liaising closely with customers and government regulatory departments, responding promptly to requests for any supplementary data.
- Providing technical and regulatory support to customers with existing product approvals / registrations; and providing timely and accurate responses to all incoming requests for various regulatory data.
- Supervising the compliance of other regulatory documentation within the company. Authoring, designing and reviewing agrochemical product labels, ensuring compliance with both EU regulatory requirements and also registration requirements in specific overseas "target" markets.
- Reporting primarily Senior Regulatory Affairs Officer, and ultimately to Commercial Manager.





**ascot**  
Pro-G

**Ascot Pro-G Limited**  
Ascot House  
Welcroft Street  
Stockport, Cheshire  
SK1 3DF  
UK

### Key Skills

- Regulatory mindset, working in an organised and systematic way, with excellent attention to detail.
- Excellent grasp of regulatory processes and guidelines, with a passion for regulatory affairs. Strong ability for data gathering and subsequent dossier writing.
- Ability to work to deadlines and within specific timeframes.
- Ability to work autonomously.
- Strong communication skills.
- Preferred experience in either scientific report or dossier writing.

Salary: TBC

Closing date: 17<sup>th</sup> September 2021

### For Information or Applying

For additional information or for applying to this vacancy, please send your CV and a cover letter to [hr@ascot1.com](mailto:hr@ascot1.com)

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**Company Number:** 10119714    **VAT Number:** 238521410



+44 161 476 6161



[ascot@ascot1.com](mailto:ascot@ascot1.com)



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